

LETTINGS AND PROPERTY MANAGEMENT

LANDLORD SERVICE LEVELS



	RENT COLLECTION	FULL MANAGEMENT	PREMIUM MANAGEMENT
<i>Market Appraisal and Rental Valuation</i>	✓	✓	✓
<i>Advertising on property portals and newspaper</i>	✓	✓	✓
<i>Accompanied viewings</i>	✓	✓	✓
<i>Credit Checks and Referencing</i>	✓	✓	✓
<i>Preparation of Assured Shorthold Tenancy</i>	✓	✓	✓
<i>Change of details on utility bills</i>	✓	✓	✓
<i>Preparation of Inventory</i> <small>(Landlord to pay cost)</small>	✓	✓	✓
<i>Deposit Protection Scheme</i> <small>(Landlord to pay cost)</small>	✓	✓	✓
<i>Collect rent and account to landlord</i>		✓	✓
<i>Receive reports from the tenant for maintenance</i>		✓	✓
<i>On-line Property Accounts access</i>		✓	✓
<i>End of year Landlords Financial Report</i>		✓	✓
<i>Check Tenant out at end of tenancy</i>		✓	✓
<i>Serving of any appropriate notices</i>		✓	✓
<i>Overseas Landlord Tax Management (NRL)</i>		✓	✓
<i>Deposit Dispute Management</i>		✓	✓
<i>Manage repairs using our approved contractor</i>		✓	✓
<i>Annual Rent Review</i> <small>(additional cost if increase applied)</small>		✓	✓
RENT ON TIME GUARANTEE			✓
SENIOR ACCOUNT MANAGER			✓